**ANNEX 4**

**Declaration of eligibility**

I, the undersigned <*name and surname*>, as a person entitled to legally represent <*name of the organization>,* hereby declare on my own responsibility and certify the following:

- The information contained in this Declaration, as well as in the Application Form - Concept Note is true, complete and accurate, and can be substantiated with official documents that can be made available to the Programme Operator of the Civic Engagement Programme, **and**

- The Applicant and the Partner/s fully meet all eligibility criteria detailed and defined in **Section 2.1** [**Eligible Applicants, Partners and Collaborators**](https://docs.google.com/document/d/1jiOGUKsYamHpgxu3vEk7gV6N_HmKQOTs/edit#heading=h.206ipza)from the Guidelines for Applicants corresponding to the Call for Proposals under the 1st window, **and**

- The Applicant and the Partner/s have the financial resources necessary to manage the requested funds, and have the necessary professional competences and qualifications required for the effective implementation of the project included in this Application Form – Concept Note, **and**

- The Applicant and the Partner/s will take all the necessary measures to prevent, identify, and address any potential conflict of interest that may arise and could compromise the impartial and objective implementation of the project, **and**

- The Applicant and the Partner/s are not in the process of being dissolved or have not applied for it, **and**

- The Applicant and the Partner/s undertake responsibility that all the budgeted costs will not be requested for reimbursement within other projects, and will be recorded in the analytical accounting of the below mentioned project, **and**

- The Applicant is directly responsible, together with the Partner/s, for the elaboration and management of the project and does not act as an intermediary, **and**

- The Applicant and the Partner/s assume the outcomes and the expected results of the Call for proposals and undertake to contribute to their achievement as mentioned in the Application Form - Concept Note, **and**

- The Applicant and the Partner/s have not engaged in any of the acts or actions listed in Section 2.1.1, letter C from the Guidelines for Applicants.

This declaration is annexed to the Application Form – Concept Note with the title <*project title*>, being an integral part of it, submitted by the Applicant <*the name of the organisation*>, within the Call for Proposals under the 1st window of the Civic Engagement Programme.

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| The name of the Applicant organisation[[1]](#footnote-1) |  |
| Name and surname of the person entitled to legally represent the Applicant organization and sign |  |
| Function/Position in the organization |  |
| Signature of the person entitled to legally represent the Applicant organization |  |
| Date and place |  |

**This declaration must be filled in and signed by the person entitled to legally represent the Applicant organization. The scanned copy of the filled in and signed declaration, or the document signed electronically will be uploaded to the online platform together with the Application Form – Concept Note.**

1. The official name will be included, as it appears in the Court decision of establishment/Register of Associations and Foundations [↑](#footnote-ref-1)